

# D. Gallant Management Associates Presents PHR/SPHR Preparation Course

Are you looking to set yourself apart from your peers  
and take your HR career to the next level?

Have you considered achieving your HUMAN RESOURCE CERTIFICATION?

This 7-week course, in person or by teleconference (from the comfort of your home or office), is designed to prepare participants for the Human Resource Certification Institute (HRCI) National Examination for both the Professional in Human Resources (PHR) and Senior Professional in Human Resources (SPHR) Accreditation.

Participants will interact with HR experts and fellow HR professionals in an intimate workshop environment where everyone is encouraged to bring real-world experiences into discussions of the study material.

## Fall 2010 Course Schedule (All Tuesdays)

**September 14<sup>th</sup>, (4:00-5:00pm)**

*Introduction to Course, Handout Materials*

**September 21<sup>st</sup>, (4:00-6:00pm)**

*Module I: Strategic Management*

**September 28<sup>th</sup>, (4:00-6:00pm)**

*Module II: Workforce Planning & Employment*

**October 5<sup>th</sup>, (4:00-6:00pm)**

*Module III: Human Resource Development*

~ Two Week Study Break ~

**October 26<sup>th</sup>, (4:00-6:00pm)**

*Module IV: Total Rewards Comp & Benefits*

**November 2<sup>nd</sup>, (4:00-6:00pm)**

*Module V: Employee & Labor Relations*

**November 9<sup>th</sup>, (4:00-6:00pm)**

*Module VI: Risk Management, Occupational Health, Safety & Security (Wrap-Up)*

## Course Instructor:

Deborah L. Gallant, SPHR, CBP, CCP

Location: TBD (Portland, Maine)

Teleconference (call-in # provided)

\$450 for the 7-week course plus \$115.00 for all materials.



## Don't Miss This Class!

Call us at 773-4800  
to reserve a spot TODAY!

Or you can e-mail us

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